

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; EMA Director, Adam Miller; CCA Director, Wendy Melius; DA, George Zanic; Probation Director, Tim Guisler; Daily News Reporter, Garrison Crow and visitors Jim Cassatt and Bruce Pergament.

The meeting was called to order at 9:33 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Fluke and the Pledge of Allegiance to the Flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the November 12th meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There were three additions to the agenda today.

Commissioner O’Korn announced that there will be no public meeting week due to the CCAP conference. He also mentioned today is his 20th wedding anniversary and thanked his wife for their many years together.

Jim Cassatt asked about the presentation of the budget. Michelle stated it will be presented on the 2nd of December.

There were no items addressed by the Solicitor today.

Wendy Melius, Center for Community Action Director requested signature of the PHARE grant in the amount of \$125,000.00. The grant is through PHFA and will be used for the renovations of the second floor of the CCA building. The grant was approved previously and is now ready for final signature. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to sign the grant document as requested.

Tim Guisler, Probation Director requested to change the status of Christine Riling from part-time to full-time effective January 1, 2014. It was moved by Commissioner Thomas, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the status change effective December 30, 2013 to coincide with the first payroll of 2014.

Adam Miller, EMA Director requested approval of the 2011 Citizens Corp grant in the amount of \$10,000.00. This is a competitive grant offered through PEMA and will be used to train citizens and students. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the grant as requested.

Mark Colussy and Maureen Safko requested approval of several items today. First was an extension of the 2010 CDBG agreement. This was allow an additional year to complete the Mapleton Waste water plant upgrade. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the grant extension as requested.

Maureen also requested budget revisions to the 2009 and 2011 CDBG contracts. She requested moving the Rockhill Stormwater project from the 2009 contract to the 2011 contract. This will allow more time for the project to be completed. The action required adoption of a resolution. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to adopt resolution 20-2013, granting Maureen’s requested as presented. To coincide with that change, Maureen requested to move \$30,000.00 from the 2011 contract to the 2009 contract. This money will be used for the Orbisonia-Rockhill Water system rehabilitation project, which is currently under construction. She presented resolution 21-2013, outlining this change. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried to adopt resolution 21-2013, granting Maureen’s request as presented.

Lastly, Maureen requested designation of the Planning Director as the appropriate person to sign the request for release of funds and certification form that is required by DCED for CDBG projects. She stated that this has always been a function of the Planning Director but DCED recently started to require official appointment by way of resolution. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to adopt resolution 22-2013, authorizing the Planning Director to sign the Environmental Review Certification form.

Mark Colussy recommended the award of the first floor renovation bids to HAAS Building Solutions. The bids have been reviewed and HAAS Building Solutions was the lowest responsive bidder. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to award phase one of the Courthouse renovation project to HAAS Building Solutions in the amount of \$136,000.00. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to award phase two of the Courthouse renovation project to HAAS Building Solutions in the amount of \$88,000.00. It was noted that phase one would be completed prior to the beginning of phase two.

Mark also requested permission to advertise the bids for the HVAC work that is to be done as part of the Courthouse renovation project. The bids specs have been reviewed by the Commissioners as well as the Solicitor and it was agreed that they were ready for advertisement. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the bid advertisement as requested.

George Zanic requested approval of the hiring of Andrew Carson on a part-time basis from November 13, 2013 to January 6, 2014. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the hiring as requested.

There were no county veteran burial allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 11:02 a.m. Minutes prepared by Chief Clerk, Michelle Cerett.

Respectfully submitted,

Jeffrey Thomas, Secretary