

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; Planning Director, Mark Colussy; Sheriff, Bill Walters; District Attorney, Dave Smith; Warden, Duane Black; and Daily news reporter Claire Williams.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Thomas and the Pledge of Allegiance to the flag led by Commissioner O’Korn.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the minutes of the May 26<sup>th</sup> public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of bills.

There was one Board appointment and one new hire request added to the agenda today.

There were no announcements, public comments or matters addressed by the Solicitor today.

Due to the resignation of Andrew Carson, District Attorney Dave Smith requested to hire Robert B. Stewart III as a temporary, part-time Assistant District Attorney through December 31, 2015. Mr. Stewart is a former DA in Huntingdon County and recently retired from the Attorney General’s office. After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the hiring of Robert B. Stewart III, temporary part-time Assistant District Attorney through December 31, 2015.

Mark Colussy, Planning Director was present today with two requests. First was the approval of several waste service agreements. He noted that Huntingdon County is in a joinder with Fulton and Bedford Counties for solid waste and recycling services. The joinder found a need to have additional facilities available to accept solid waste and suggested advertising an RFP. There were six bids received, all of which meet the requirements of the solid waste plan and it was decided to contract with all six. Mark noted that the new companies will be used on an as needed basis. After discussion, it was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the Solid waste agreements with IESI Blue Ridge Landfill Corporation, Lancaster County Solid Waste Management Authority, Cassella Waste Management of PA, Seneca Landfill Inc., York County Solid Waste and Refuse, Inc., and the Lancaster Waste Energy Facility as requested. Solicitor McManamon noted that each agreement is the same.

Mark also requested approval of a contract with CES Engineering for the design work on the Courthouse restroom renovation project. He stated that an RFP was advertised for the initial evaluation as well as three separate phases for the construction on each floor. CES Engineering provided a bid for an amount of \$1,300.00 for the evaluation. Stiffler McGraw provided a bid for an amount of \$15,000.00 for the evaluation. After review of the bids, Mark recommended awarding the bid to CES Engineering for an amount not to exceed \$1,300.00. He also noted that the evaluation is the only thing being done at this time. It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the contract with CES Engineering for an amount not to exceed \$1,300.00 as requested.

There were three personnel requests for consideration today. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the hiring of Traci Shope, Deputy Prothonotary effective May 26<sup>th</sup>, 2015.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the hiring of Natalie Keys, Temporary LPN effective May 27<sup>th</sup>, 2015. It was noted that Susan Watkins, LPN is on medical leave and Natalie is her replacement.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the hiring of Tyler Covert, part-time Law Clerk effective May 14<sup>th</sup>, 2015.

Michelle provided information on the 2015 Annual CCAP Spring conference. The cost of the conference is \$400.00 per person and the cost of the room is \$169.00 per room. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Thomas, yes; O’Korn, yes; Fluke, no) to approve the Commissioner’s attendance at the 2015 CCAP Spring conference.

Michelle provided information on two grants and requested ratification of their submittal. Both grants were due May 31<sup>st</sup> and were offered through the PCOMP/PCORP Programs. The first grant is a Safety Improvement grant in the amount of \$11,000.00 and the second grant is a Loss Prevention grant in the amount of \$12,500.00. Both grants required 100% match and both will be used this year for the Judicial system study. Commissioner Thomas noted that these grants are made available through our participation with CCAP. Michelle noted that this is the first year for the Safety Improvement grant while the Loss Prevention grant is being offered for the third year. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to ratify the submission of the 2015/2016 Safety Improvement grant in the amount of \$11,000.00. It was moved by Commissioner Thomas, seconded by Commissioner O’Korn and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to ratify the submission of the 2015/2016 loss prevention grant in the amount of \$12,500.00.

Connie Brode, Area Agency on Aging Director submitted a letter requesting the appointment of Kathryn Hawn to the Citizens Advisory Board for a period of one year. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to appoint Kathryn Hawn to the Citizens Advisory Board for a period of one year.

There were no veteran burial allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:24 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary