

Huntingdon, PA

Tuesday, July 7, 2020

24-2020

The regular meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners Office with the following present: Commissioners Sather, Walls and Thomas; Chief Clerk, Heather Fellman; Solicitor, Peter McManamon and visitor, Dean Fluke. Due to the COVID-19 outbreak, the following individuals were present via GoToMeeting: Treasurer, Susan Harry; News Reporter, Kylie Hawn and visitor, Mark Fennell.

The meeting was called to order at 9:30 a.m. by Commissioner Sather. Chief Clerk Heather Fellman conducted roll call of all call-in participants and discussed policies and procedures for public comment during the meeting. All participants will be muted for the duration of the meeting except during public comment periods. During public comment periods, participants will be unmuted individually to ensure that everyone is heard. Prayer was led by Commissioner Sather and the Pledge of Allegiance to the flag was led by Commissioner Walls.

It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the June 30<sup>th</sup> Public Meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of bills.

There were no additions to the agenda.

Under announcements, Commissioner Thomas reminded residents that this year is a census year. The deadline to participate in the census is October 31, 2020. It is important that all residents participate. For each person that opts out of the census \$2,000 in funding for the area is lost every year. You can complete the census online, via telephone, or using a paper form. Commissioner Thomas further discussed the importance of wearing masks when out in public. Commissioner Walls announced that the Commissioners attended the Tri-County Joinder meeting for the Area Agency on Aging yesterday. They are again going to try to open the senior centers. There will be two shifts so that it does not become overcrowded: one in the morning and one in the afternoon. There are also meals available to pick up at the centers. We encourage every senior to take advantage of this resource. Commissioner Sather commented that it is good to have everyone out and participating in community again. Please remember to follow CDC guidelines for your health and the health of others.

Under Public Comments, Dean Fluke asked about the agenda from last week's meeting. Specifically he made reference to the consideration of approval for a purchase of service agreement by CYS. He asked how the Commissioners define "consideration" and what a "purchase of service agreement" is. Commissioner Sather noted that consideration means that a request has been made and the Commissioners will discuss and have the ability to take action. A purchase of service agreement is an agreement for services that are paid for by the County. Mr. Fluke further wanted to know if that meant that the CYS director could use services as outlines in those contracts without returning to the Commissioners for approval every time since the contract was approved. Commissioner Thomas answered that that is how the contract works and that these are the same contracts that Mr. Fluke signed for 12 years when he was a Commissioner. Mr. Fluke asked if the CYS Director writes the checks for these contracts or if the Commissioners do. Commissioner Thomas commented that the Commissioners pay all the bills. Mr. Fluke asked if the Commissioners were involved in the request that went to Harrisburg to purchase the Mutual Benefit Building. Commissioner Sather answered that Mr. Fluke was referring to the needs based budget that CYS prepares and sends to the state for approval on an annual basis. Commissioner Walls commented that the Commissioners review the needs based budget with CYS before it is submitted to the state. Dean Fluke asked about the report in the Daily News that said that CDBG money for the wall project was taken away. Commissioner Sather commented that that is not correct. It has been bid out and bids have been received and awarded.

There were no items to be addressed by the solicitor.

Under new business, Treasurer Susan Harry requested consideration of approval to hire Jessica Heffner and Thomas Huff as part time temporary staff for antlerless deer licensing from July 13<sup>th</sup> to approximately August 30<sup>th</sup> at a rate of \$8.50 per hour. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes).

Treasurer Harry requested consideration of approval for the Pennsylvania Game Commission Huntingdon License Issuing Agent Agreement. Commissioner Thomas commented that the last time this was done was so long ago he would like some clarification on the entity entering into the agreement. He believes the first line should read Huntingdon County, but he is asking the solicitor to quickly review it. The County solicitor reviewed and noted that the contract is fine as written. Commissioner Sather asked how often this contract is renewed. Treasurer Harry noted that the last time it was renewed was on August 21, 2008. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes).

There were no Matters for Action, Information, and Discussion.

There were no Veteran's Burial Allowances.

There being no further business, it was moved by Commissioner Walls to adjourn the meeting at 9:47 a.m.

Minutes prepared by Heather N. Fellman, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary