

Huntingdon, Pa.  
Tuesday April 30, 2013  
9:30 a.m.  
17-2013

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners O’Korn, Fluke and Thomas; Solicitor, Peter McManamon; Chief Clerk, Michelle Cerett; Matt Price, Visitors Bureau Director; Claudia Conrad, CYS Supervisor; Lori Sheffield, Elections Director; George Zanic, District Attorney; Daily news reporter Garrison Crow; visitors Bruce Pergament, and Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner O’Korn followed by prayer led by Commissioner Fluke and the Pledge of Allegiance to the Flag was led by Commissioner Thomas.

It was moved by Commissioner Fluke, seconded by Commissioner Thomas and carried (O’Korn, yes; Fluke, yes; Thomas, yes;) to approve the minutes of the April 23<sup>rd</sup> public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Fluke, yes; Thomas, yes; O’Korn, yes) to approve the payment of the bills.

There were no additions to the agenda, no items addressed by the Solicitor and no announcements today.

Jim Cassatt commented about the increased cost of the bridge inspections. He asked if the Commissioners were aware of the increase. Commissioner O’Korn stated the increase was brought to their attention by Commissioner Fluke. Commissioner Thomas further stated that the bills are reviewed on a regular basis.

Matt Price, Visitors Bureau Director was present today to review the 2011/2012 audit report, which was completed by CPA Associates. Matt stated that the Bureau had approximately \$226,000 in total assets at the end of 2012. He informed the Commissioners that the room tax delinquency problem still exists. Matt is working with the Treasurer and the Solicitor to have it resolved. He stated that the room tax payments constitute roughly 40% of the total budget. Therefore, the inconsistency in room tax income causes cash flow problems for the Bureau. Matt also provided a tourism report for 2011/2012. During that time, travelers spent approximately \$152.4 million dollars in the County. He also stated that tourism currently supports 1,308 jobs in the County.

CYS Supervisor Claudia Conrad was present to request approval of a purchase of service agreement with Glen Mills school for a period of July 1, 2012 through June 30, 2013. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (Thomas, yes; O’Korn, yes; Fluke, yes) to approve the purchase of service agreement as requested.

Elections Director Lori Sheffield was present with an update on the Primary election. The last day to apply for an absentee ballot is May 14<sup>th</sup> and the voted ballots must be returned by May 17<sup>th</sup>. Lori stated that Butch Woodward, who is currently serving as Mayor of Mapleton Borough died in an accident recently. Since he is on the ballot for the primary election, she contacted the Solicitor and the Department of State for direction. Per their direction, Lori will place stickers over his name on the ballots for Mapleton Borough. She will also check with the Borough to see if they would like to recommend another candidate for the position. If not, it will remain vacant. Lastly, Lori discussed the disclaimer requirements for candidate signs. Per the campaign finance law, each sign must state who paid for the sign. If the candidate has a committee, that committee must be registered in Lori’s office.

LouAnn Shontz submitted a request to attend her annual recycling conference July 23<sup>rd</sup> through July 26<sup>th</sup>. The cost of the conference will be split between the South Central Solid Waste agency and the recycling grant. It was moved by Commissioner Thomas, seconded by Commissioner Fluke and carried (O’Korn, yes; Fluke, yes; Thomas, yes) to approve the conference request as presented.

George Zanic commented on the active murder investigation in Warriors Mark. He assured the Commissioners that very little County money has been spent on the investigation. Any costs incurred during the investigation is being covered by the District Attorney’s office.

There was one private headstone and an installation of one base approved today.

There being no further business, it was moved by Commissioner Fluke to adjourn the meeting at 10:20 a.m.  
Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully submitted,

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Jeffrey Thomas, Secretary