

The regular weekly meeting of the Huntingdon County Commissioners was held on the above date and time in the Commissioners meeting room with the following being present: Commissioners Sather, Walls, and Thomas; Chief Clerk, Michelle Cerett; Solicitor, Peter McManamon; Mission Critical Representative, Sid McConahey; 911 Director, Rufus Brenneman; Planning Director, Mark Colussy; Grant Administrator, Maureen Safko; Domestic Relations Director, Kathy Richards; Register and Recorder, Virginia Cooper; Daily News reporter, Kylie Hawn; and visitor, Jim Cassatt.

The meeting was called to order at 9:30 a.m. by Commissioner Sather followed by prayer led by Commissioner Sather and the Pledge of Allegiance to the flag led by Commissioner Thomas.

It was moved by Commissioner Walls seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the minutes of the August 23, 2016 public meeting.

It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the payment of the bills.

There were no additions to the agenda, public comments or matters to be addressed by the Solicitor today.

Commissioner Walls publicly thanked the LEPC committee for a successful seminar last week. Commissioner Thomas addressed Jim Cassatts question from last week regarding the funding for the Comprehensive Plan. He stated that the three payments of \$7,500.00 will be paid over the next three years. Jim stated that the County only budgeted \$1,500.00 for this year. Commissioner Thomas stated the remainder would be paid from the contingency fund.

First on the agenda today was opening of the bids for the Radio Communication system for the 911 center. Sid McConahy completed and advertised the RFP as well as held a mandatory pre-bid meeting. The following two bids were received and read aloud.

Com Pros, Altoona PA	Entire project bid	\$5,378,165.30
Aviat Networks, Santa Clare CA	Network bid only	\$869,700.00

Note for the minutes, Sid originally announced Com Pros bid as \$3,985,875.30. He later returned to the meeting and stated that amount was for the radio system only.

The bids will be reviewed and considered at a future meeting.

Domestic Relations Director, Kathy Richards presented an agreement with Laserfiche to convert several older documents over to the State system. The total cost of the project is \$5,291.37, all of which is paid through State and Federal reimbursements. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the contract as presented.

Register and Recorder Virginia Cooper presented an agreement with the RSVP (Retired Senior Volunteer Program) for consideration. If approved, she will use volunteers to assist with the documents scanning that is being done for the County at no cost through Family Search. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the agreement as presented.

Maureen Safko presented the three year preliminary CDBG plan for approval. She stated the is \$400,000.00 in funding available. After advertising and holding the appropriate meetings, they received 7 applications. After review by the Planning Commission, 5 applications were preliminarily approved. Those projects are as follows:

Mapleton sidewalk replacement	\$50,000.00
Birmingham water line replacement	\$137,711.00
Three Springs reservoir improvements	\$150,000.00
Shade Gap water treatment plant upgrades	\$30,000.00
Shirley Home walk in cooler/freezer	\$30,000.00
Todd Township building accessibility project	\$40,000.00

After discussion, it was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the preliminary CDBG plan for 2016, 2017 and 2018 as presented.

Mark Colussy presented a revised Cooperation agreement with JC Blair for their RACP grant funds for their emergency room expansion. He stated a revision was done to the agreement in March, 2016 but there was some language that was not acceptable to the State and another revision has been made. Commissioner Sather noted that the original agreement was done in 2011 and JC Blair is now doing the expansion project. Solicitor McManamon suggested approving it pending his review. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the revised cooperation agreement with JC Blair pending review by the Solicitor.

Lastly, Mark requested permission to attend the American Planning Association conference in October. The cost of the training is \$385.00, hotel cost is \$200.00 per night, parking is \$12.00 per day and there will be a cost for meals and mileage. Mark has shared the travel and hotel cost with the Mifflin County planner in the past and he plans to

do so this year if possible. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Sather, yes; Walls, yes; Thomas, yes) to approve the conference attendance as requested.

Michelle Cerett requested permission to attend a Labor and Industry training in Harrisburg on August 31<sup>st</sup> and September 1<sup>st</sup>. She stated there is no charge for the training but there will be expenses of \$164.99 per night for the hotel plus mileage. It was moved by Commissioner Thomas, seconded by Commissioner Walls and carried (Walls, yes; Thomas, yes; Sather, yes) to approve the training as requested.

The last item addressed today was a first addendum to the existing agreement with Huntingdon Borough for the operation of the 911 center. The existing agreement expires today but negotiations are ongoing, therefore the Borough Solicitor provided an addendum extending the contract until October 31<sup>st</sup>, 2016. It was moved by Commissioner Walls, seconded by Commissioner Thomas and carried (Thomas, yes; Sather, yes; Walls, yes) to approve the first addendum to the agreement with Huntingdon Borough as requested.

There were no Veteran Burial Allowances for approval today.

There being no further business, it was moved by Commissioner Thomas to adjourn the meeting at 10:24 a.m. Minutes prepared by Michelle Cerett, Chief Clerk.

Respectfully Submitted,

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Jeffrey Thomas, Secretary